Step 1: In windows, go to the Start Menu and browse to Settings and then click on Control Panel.

Step 2: In Control Panel, find the item labeled Network Connections and double click that.
Step 3: Under **Network Tasks** select **Create a new connection**
Step 4: Click Next

Welcome to the New Connection Wizard

This wizard helps you:

- Connect to the Internet.
- Connect to a private network, such as your workplace network.

To connect to a wireless network, view wireless networks in range.

To continue, click Next.

Step 5: Select Connect to the network at my workplace and click Next

Network Connection Type

What do you want to do?

- **Connect to the Internet**
  Connect to the Internet so you can browse the Web and read email.

- **Connect to the network at my workplace**
  Connect to a business network (using dial-up or VPN) so you can work from home, a field office, or another location.

- **Set up an advanced connection**
  Connect directly to another computer using your serial, parallel, or infrared port, or set up this computer so that other computers can connect to it.
Step 6: Select Virtual Private Network Connection and click Next

Create the following connection:

- **Dial-up connection**
  Connect using a modem and a regular phone line or an Integrated Services Digital Network (ISDN) phone line.

- **Virtual Private Network connection**
  Connect to the network using a virtual private network (VPN) connection over the Internet.

Step 7: Specify a name for this connection, The Association - Hosting. Click Next

Type a name for this connection in the following box.

Company Name

The Association - Hosting

For example, you could type the name of your workplace or the name of a server you will connect to.
Step 8: Select **Do not dial the initial connection** and then click **Next**.

**New Connection Wizard**

**Public Network**

Windows can make sure the public network is connected first.

Windows can automatically dial the initial connection to the Internet or other public network, before establishing the virtual connection.

- **Do not dial the initial connection.**
- **Automatically dial this initial connection:**

Step 9: For the **Host name or IP address** enter in: **hosting.aggienetwork.com**. Then click **Next**.

**New Connection Wizard**

**VPN Server Selection**

What is the name or address of the VPN server?

Type the host name or Internet Protocol (IP) address of the computer to which you are connecting.

**Host name or IP address (for example, microsoft.com or 157.54.0.1):**

**hosting.aggienetwork.com**
Step 10: Select *My use only* and click *Next*

**New Connection Wizard**

**Connection Availability**
You can make the new connection available to any user or only to yourself.

A connection that is created for your use only is saved in your user account and is not available unless you are logged on.

Create this connection for:
- Anyone’s use
- *My use only*

Step 11: Check the box titled *Add a shortcut to this connection to my desktop* and then click *Finish*

**New Connection Wizard**

**Completing the New Connection Wizard**

You have successfully completed the steps needed to create the following connection:

*The Association - Hosting*

The connection will be saved in the Network Connections folder.

- Add a shortcut to this connection to my desktop

To create the connection and close this wizard, click *Finish.*
**Step 12:** Click on **Properties**

**Step 13:** Select the **Security** tab on the resulting screen
Step 14: Select Advanced and then click on the **Settings** button.

Step 15: Select **Allow these protocols** and un-check all check boxes except **Microsoft CHAP version 2 (MS-CHAP v2)** then click **OK**.
Step 16: Select the **Networking Tab**

Step 17: Make sure that **Internet Protocol (TCP/IP)** is selected in blue and then click the **Properties** button below the selection.
Step 18: Click the **Advanced** button.
Step 19: **Un-Check** the box next to **Use default gateway on remote network**. Then click **OK** until you are back at the login prompt for the VPN connection.
Step 20: Fill in your hosting **username** (in this example, `classof2020`) and then your designated **password** and then click **Connect**.

![Connect The Association - Hosting](image)

Step 21: You should see the connection authenticate and then a small window will appear near your clock in the bottom right side of your screen that looks like this. **You’re done!**