The Association of Former Students

INFORMATION SECURITY AGREEMENT

with the Class of ______

The Association of Former Students owns and maintains the historical records of former students and graduates of Texas A&M University. This entrusted information is copyrighted and maintained at significant financial expense by The Association.

The Association wishes to assist each Class in communicating with former students. The Association of Former Students will provide your Class Agents with a current file of Classmate names with mailing addresses once a year, upon request. To gain this information, the Class of ______ agrees to the following:

1. The Association of Former Students information may only be used for the following purposes:
   a) Promotion of official A&M and Class of ______ activities and
   b) To solicit participation in Class gift fundraising efforts.

2. The information provided by The Association of Former Students may never be used for the following purposes even if considered official Class activities:
   a) Any political purpose; or
   b) Marketing for personal gain or for purposes other than as set forth in paragraph 1 above.

The Association of Former Students online directory will also be made available to the class agent for updating home and business information. Security to update will be set for one year from date of Security Agreement form. Renewal must be approved by Former Students Programs office of The Association.

The information provided is the property of The Association of Former Students. It is available only to the ______ Class Agents and Class volunteers designated by the Class Agents in the attached Statement of Responsibility in order to protect fellow Aggies’ privacy as well as the integrity of The Association of Former Students’ records. Access to this information by any third party is a violation of this agreement. Control of, and access to, this information is the direct responsibility of the Class Agents

Any violation of this agreement will henceforth surrender all privileges of the Class Agents receiving data in any format from The Association of Former Students indefinitely.
Class of ______

RECORDS SECURITY
STATEMENT OF RESPONSIBILITY

I understand that in order to protect fellow Aggies’ privacy as well as the integrity of The Association of Former Students’ records, I will be in violation of the Information Security Agreement between The Association of Former Students and the Class of ______ if I gain or help others to gain unauthorized access to the provided information.

I understand that I am accountable for the safekeeping of the files and will take every precaution to prevent unintentional loss of the data to unauthorized persons.

I hereby acknowledge receipt of a copy of the Information Security Agreement. I understand that if I violate said agreement by gaining or helping others gain unauthorized access, I will subject the Class of ______ to automatic revocation of the privilege of receiving records for The Association of Former Students as provided in the Information Security Agreement.

_________________________________________   __________________
Name and Class Year      Date

_________________________________________
Signature